**Group:** All TPs (Except IHLs. IHLs circular will be sent through MOE/HEPD)

**Target Send Date:** 29 March 2022

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**29 March 2022**

**[SSG CIRCULAR/PPD/2022/Circular No. 5]:** **Advisory on the Updates to Safe Management Measures and Workplace Requirements effective from 29 March 2022**

Dear Training Providers,

This advisory informs Training Providers (TPs) on the updated Safe Management Measures (SMMs) and workplace requirements that will take effect from 29 March 2022, unless otherwise stated. This is for strict compliance by all TPs.

1. On 24 March 2022, the Multi-Ministry Taskforce (MTF) announced an update to SMMs and workplace requirements. The MTF’s press release is attached [here](https://www.moh.gov.sg/news-highlights/details/easing-of-community-smms-and-border-measures).

**Conditions for In-person Training**

*Class Sizes*

1. Indoor[[1]](#footnote-2) mask-on CET activities. While there is no class size limit for indoor mask-on classes for non-SSG-funded/supported-CET programmes, **SSG’s prevailing guideline for a maximum class size of 40 persons – excluding the trainer(s) – for SSG funded/supported-CET programmes for course quality reasons will continue to apply**. Safe distancing is encouraged but is not required between individuals or groups.
2. Mask-off CET activities.
   1. **[New]** Indoor1 mask-off CET activities. **Classes can be conducted in groups of no more than 10 persons.** There should be no intermingling of groups throughout the activities. Masks should be put on immediately after the completion of CET activities. There should be at least 1-metre safe distancing between individuals or groups.
   2. **[New]** Outdoor[[2]](#footnote-3) mask-off CET activities. **Mask-wearing will be optional in outdoor settings.** **Group work, if required, can be done in groups of no more than 10 persons**. There should be at least 1-metre safe distancing between individuals or groups.
   3. For SSG funded/supported-CET programmes, **SSG’s prevailing guideline for a maximum class size of 40 persons – excluding the trainer(s) – for course quality reasons will continue to apply**. There should be at least 1-metre safe distancing between individuals or groups.
3. TPs are also required to adhere to all other guidelines for Sports or Physical Activity, Dance, Singing, Wind/Brass Instrument, Voice Training, Speech and Drama Classes:
   1. **All sports or physical activity classes, as well as outdoor dance classes**: refer to the Sport Singapore advisory, available at: <https://www.sportsingapore.gov.sg/covid19>; and
   2. **Indoor dance classes, singing, wind/brass instrument classes, voice training, and speech and drama classes**: refer to the National Arts Council’s advisory, available at <https://www.nac.gov.sg/support/covid-19/safe-management-measures-smms>.

*Meal Arrangements* *at CET venues*

1. To discourage unnecessary mask-off situations in class, TPs are not allowed to serve food and drinks during class (e.g. provision of drinks in dispensers). Learners should keep their masks on at all times where possible and are strongly discouraged from eating and drinking during class and in the training premises. During mealtimes between lessons, learners may pack their own food and consume their meals at designated dining venues[[3]](#footnote-4).
2. **[New]** **Learners may gather in groups of 10 persons during mealtimes**. Other previously communicated requirements continue to apply:
   1. There should be at least 1-metre distance between individuals, or if this is not possible, at least 1-metre distancing between groups;
   2. Learners should mask up when not consuming food and drinks and leave the dining premise after finishing their meals; and
   3. Where possible, TPs should also implement staggered mealtimes across classes to reduce intermingling.

**Workplace Measures**

**[New]** *Workplace Requirements*

1. **75% of employees who are able to work from home are allowed to return to the workplace**, an increase from the current limit of 50%. We will continue to **align the rules for social gatherings for workplaces and other social settings**, so long as there is adherence to general group size and masking rules.
2. Workers who have their masks on will not need to maintain 1-metre safe distancing in the workplace (e.g. meeting rooms, workstations). However, there must still be at least 1-metre safe distancing between groups of up to 10 persons in mask-off settings (e.g. staff canteens, pantries). Social gatherings at workplaces with groups of up to 10 persons will be allowed. There will be no restrictions on cross-deployment of employees across workplaces, although employers may continue to do so for business continuity reasons.
3. TPs should continue to check and adhere to [MOM’s prevailing SMMs requirements for the workplace](https://www.mom.gov.sg/covid-19).

**General SMMs**

1. TPs should continue to abide by all SMMs for TPs as laid out in SSG’s advisories, as well as MOM’s guidelines on SMMs for the workplace. When in doubt, TPs should check [www.gov.sg/features/covid-19](http://www.gov.sg/features/covid-19) for updates and the latest advisories.

**For strict compliance by TPs**

1. TPs are required to strictly comply with all national COVID-19 measures and all additional measures stipulated by SSG. Failure to comply may be taken as a violation of the COVID-19 (Temporary Measures) (Control Order) Regulations with its attendant penalties which include a fine not exceeding $10,000 or imprisonment for a term not exceeding 6 months, or both, for first time offenders. Higher penalties of a fine of up to $20,000, imprisonment of up to 12 months, or both, may apply for subsequent offences. TPs may also be subject to additional SSG actions, e.g., termination of registration status or suspension of SSG funding.
2. For any clarifications, you may contact SSG’s hotline at 6785 5785 or log a case via the Feedback Portal at <https://portal.ssg-wsg.gov.sg/feedback>.

1. Indoor setting refers to all building/places with clearly defined entrances/exits. These include (non-exhaustive) office buildings, shopping malls, lifts, public transport such as buses and trains, within hawker centres, coffeeshops and wet markets, HDB retail shops and other shophouses as well as within classrooms and libraries. [↑](#footnote-ref-2)
2. Outdoor setting refers to places which are sheltered but with open access generally. These include (non-exhaustive) Housing Development Board (HDB) void decks, HDB retail shop walkways, five-foot ways, bus stops and naturally ventilated bus interchanges, open unenclosed spaces such as parks, fields and natural trails, as well as open-air sheltered walkways and bridges. [↑](#footnote-ref-3)
3. TPs should not use classrooms / training rooms as designated venues for meals if they are concurrently being used for training. [↑](#footnote-ref-4)